Accounting 11 and 12 Course Outline

**Teacher:** Ms. Kwon

**Classroom:** 318

**Textbook**: Accounting 1, 6th Edition, Syme/Ireland

## Course Description

This course will provide an opportunity for students to learn and explore accounting. It is expected that students will:

* explain the role of accounting in business
* explain the importance of ethics, integrity, and honesty in finance
* explain the relationships among assets, liabilities, and owner’s equity
* describe the relationships among journals, ledgers, trial balances, and financial statements in the accounting cycle
* develop interpersonal and presentation skills
* compare various career opportunities in bookkeeping and accounting

## Computer Lab Expectations

* Do not eat or drink at any point in the lab
* No games or social media websites (Facebook, Instagram, Snapchat etc.)
* No YouTube videos (unless related to the course)

## Expectations and Goals

* **Be respectful:** This means you treat your classmates and myself with respect. It means that you choose your actions and words carefully.
* **Take responsibility for your own learning:** this means you will be on time, hand all your assignments in on time, ask questions when you have them, come to class and be on time.
* **Absences**: Please let me know ahead of time if you know you will be away. If you happen to miss class because of something unpredictable (i.e. getting sick), please bring a note from home explaining your absence on your FIRST day back.

## Assessment and Evaluation:

* Evaluation for this course will be based on a variety of activities including assignments, projects, presentations, guest speakers, discussions, chapter work, quizzes and tests.
* Students are expected to write tests and quizzes on the day that they are given. If students are absent for an excused reason, they may arrange a time to do the test when they return to class.

**Course Evaluation:**

In class tasks 10%

Assignments & Projects 20%

Quizzes & Chapter Tests 70%

\*\*Subject to change\*\*